

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

ROBERT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6103

Held at 7:30 p.m. at the Waterville Township Hall on April 22, 2009

ROLL CALL:

Chairman Brett T. Warner - Present
 Vice-Chairman Kyle J. Hertzfeld - Present
 Trustee A. Leslie Disher - Present

OFFICIALS:

Assistant Road and Cemetery Superintendent Dennis H. Meyer - Present
 Police Chief Kathleen M. Hartle - Present
 Zoning Inspector Eric H. Gay - Present
 Solicitor Walter J. Celley - Present
 Fiscal Officer Kay Ann Robertson - Present

GUESTS:

Josh Hartbarger, Fire Inspector for the Whitehouse Fire Department
 Karen Berger, Reporter for "The Mirror" and her son

PLEDGE OF ALLEGIANCE:

Chairman Brett T. Warner called the meeting to order at 7:30 p.m. All those who were present were asked to join Chairman Brett Warner in reciting the Pledge of Allegiance. Roll was called and all three trustees were present.

AGENDA:

The Agenda had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman Brett T. Warner:

A. Leslie Disher made a motion to approve The Agenda for the April 22nd meeting as it had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman Brett T. Warner. Seconded by Kyle J. Hertzfeld.

Motion Carried.

MINUTES:

The minutes for the April 8, 2009, meeting had been prepared by Fiscal Officer Kay Ann Robertson and sent to each trustee prior to the meeting:

A. Leslie Disher made a motion to dispense with the reading of the minutes of the April 8, 2009, meeting and to approve the minutes with no additions, corrections or deletions. Seconded by Kyle J. Hertzfeld.

Motion Carried.

RECEIPTS:

057-09 - Woodward Construction/Johan Waltren - #2009-02 - Addition	\$	50.00
058-09 - Americraft Memorials - Balance due on Grass foundation		16.80
059-09 - Wood County Auditor - Virginia Heyman estate tax		628.30
060-09 - Design Memorial Stone - Rieger foundation - Wakeman		89.60
061-09 - Lucas County Auditor - 2008 Excess I.R.P. distribution		74.11
062-09 - Chief Kathleen M. Hartle - D.A.R.E. aluminum can drive		64.17
063-09 - Peinert Funeral Homes - Rittenour opening - Whitehouse		400.00

WARRANTS:

	Total	\$	1,322.98
#32083 - Jonathan D. Burkett - Police wages	\$	207.23	
#32084 - A. Leslie Disher - April trustee salary		824.86	
#32085 - Eric H. Gay - April zoning salary		853.66	
#32086 - Kathleen M. Hartle - Police and D.A.R.E. wages		1,631.12	
#32087 - Russell E. Heger - Police wages		90.05	
#32088 - Kyle J. Hertzfeld - April trustee salary		761.60	
#32089 - Harry R. Kellert III - Police wages		927.39	
#32090 - David L. Kregg - Police wages		1,077.24	
#32091 - Richard A. Ludwig - Supt. wages		947.69	
#32092 - Dennis H. Meyer - Road labor		473.31	
#32093 - Brian A. Petrell - Cemetery labor		178.69	
#32094 - Kay Ann Robertson - Fiscal officer salary and zoning wages		790.27	
#32095 - John H. Sawicki - Police wages		279.12	
#32096 - B. Eric Varner - Police wages		1,117.34	
#32097 - Michelle L. Vollmar - Police wages		220.74	
#32098 - Brett T. Warner - April trustee salary		790.25	
#32099 - Fifth Third Bank of NW Ohio - April withholding deposit		2,554.46	
#32100 - Treasurer of State of Ohio - April state payroll tax		610.29	
#32101 - Delta Dental Plan of Ohio - May dental insurance		268.52	
#32102 - Kay Ann Robertson - April medicare reimbursement		96.40	
#32103 - Russell L. Robertson - April medicare reimbursement		96.40	
#32104 - A. Leslie Disher - March health insurance reimbursement		146.00	

continued.....

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DEWEY BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 8101

Held at 7:30 p.m. at the Waterville Township Hall on April 22, 2009

Continued:

#32105 - Time Warner Cable - April highspeed internet	\$ 51.95
#32106 - JB Web Marketing - Website services	200.40
#32107 - HSBC Business Solutions - Fiscal officer supplies	343.82
#32108 - Lisa L. Cole - April clean hall and police station	40.00
#32109 - Embarg - April phone payment	65.94
#32110 - Toledo Edison - April electric	245.59
#32111 - Eric H. Gay - Misc. zoning expenses	35.84
#32112 - Joseph R. Bublick - Zoning photos	23.86
#32113 - Poggemeyer Design Group - Land use plan updates	266.44
#32114 - Sandra L. Ludwig - April medicare reimbursement	96.40
#32115 - Hanson Aggregates - Cemetery foundation stone	72.38
#32116 - Fondessy Enterprises - April trash and recycling	3,767.50
#32117 - Ohio Dept. of Job & Family Services - Taylor unemployment	1,411.62
#32118 - Embarg - April police phone payment	166.58
#32119 - Hanifan-Obenauf-Robinson Inc. - May police station rent	925.00
#32120 - Alltel - April mobile phones	65.65
#32121 - Superior Uniform Sales - Nameplate for Sawicki	11.75
#32122 - Ohio Association of Police Chiefs - 2009-2010 dues	195.00
#32123 - Fifth Third Bank - April charge card purchases	2,152.96
Total	\$ 25,081.31

Brett T. Warner made a motion to pay the warrants that had been prepared by the Fiscal Officer Kay Ann Robertson and presented for payment. Seconded by Leslie Disher.

Motion Carried.

PUBLIC COMMENTS:

None.

PUBLIC HEARING - WARNING SIREN ON OBEA ROAD:

At the Trustees' February 11, 2009, meeting members of the Whitehouse Fire Dept. were present to discuss the proposal for a new siren for Waterville Township. This siren would be located at 11000 Obea Road and would be a joint project between Whitehouse, Waterville Township and Lucas County. It was suggested to the trustees to hold a public hearing to alert the township residents that a siren was being built in that area and also if they had any questions or concerns. The hearing was set for this date and time and was advertised in "The Mirror." Josh Hartbarger was present from the Whitehouse Fire Department to answer any questions. No residents attended.

SPECIAL PRESENTATION:

None.

OLD BUSINESS:

On December 10, 2008, the Waterville Township Trustees voted to participate in Waterville's Y.M.C.A. Summer Park program. They approved an expenditure of \$2,400.00 for twelve (12) slots. Chairman Brett T. Warner now has the contract for signatures:

Brett T. Warner made a motion to sign the contract for the Y.M.C.A. Summer Park Program at a cost of \$2,400.00 to be paid from the General Fund. Seconded by Kyle J. Hertzfeld.

Motion Carried.

NEW BUSINESS:

None.

FISCAL OFFICER - CORRESPONDENCE:

- 1) From Marilyn Yoder, Lucas County Township Association President, a copy of a notice of the next Storm Water Advisory Committee meeting on Thursday, April 23, 2009, at 6:00 pm at the Springfield Township Hall. Vice-Chairmen Kyle Hertzfeld and Fiscal Officer Kay Robertson plan on attending.
- 2) From the Ohio Department of Public Safety Bureau of Motor Vehicles, the March License Tax Statistics Report. Also from the Department, the March Permissive Tax Computation Report. Due the township is the sum of \$315.97.
- 3) A copy of a letter that Kathleen Kuns (Monclova Township) had sent to the Bureau of Motor Vehicles, asking them to change the jurisdiction of a residence (7717 Tournament Drive) from Monclova Township to Waterville Township.

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BARRETT BROOKFIELD, PUNDSVILLE, SPRINGFIELD, OHIO

Form 5101

Held at 7:30 p.m. at the Waterville Township Hall on April 22, 2009

Continued:

- 4) From Strawer Construction, an invitation to the 2009 Pavement Preservation Meeting and Lunch at Monclova Township Hall on Thursday April 23, 2009, from 11:00 am to 1:00 pm.
- 5) From the Waterville Fire Department the statistics for the first quarter: There were sixteen (16) incidents resulting from ten (10) calls.
- 6) From the Fifth Third Bank of NW Ohio, the Public Funds Pooled Asset Account as of March 31, 2009:

Fifth Third Bank (All Ohio Affiliates)

Total Pooled Deposits:	\$495,205,191.62
Total Market Value of Pooled Assets:	\$536,173,170.14
Required Collateral (O.R.C. 105%):	\$519,965,451.20

POLICE:

- 1. Police Chief Kathleen M. Hartle states that D.A.R.E. Graduation will be on April 28th beginning at 7:00 p.m. in the Anthony Wayne Auditorium. She hopes the trustees can attend.
- 2. Beginning May 1st, the Waterville Township Police Department will be joining the "Click It or Ticket" campaign.

ROAD AND CEMETERY:

- 1) The drainage problem on Alscot Lane was a crushed tile - it was repaired. The sink hole was filled in.
- 2) Doing some work on the drive in Wakeman has been discussed. Assistant Zoning Inspector Joe Bublick is going to draw up the specs. Chairman Brett Warner has already been contacted by a blacktop company.
- 3) Dennis Tippie (Swanton Township Trustee); Steve Perry (Providence Township Trustee); and, Brett Warner (Waterville Township Trustee) have a meeting set for Saturday, April 25th to discuss the joint use of a crack sealing machine which was recently purchased by Swanton and Providence Townships.
- 4) The Village of Whitehouse has recently contacted the township concerning some drainage work on Cemetery Road, a small portion of which is in the township's unincorporated area thus our responsibility.

ZONING:

- 1) Three (3) permits to date.
- 2) The implement trailer in the front yard of a residence on North River Road near Dutch Road has been moved.
- 3) Inspector Gay has been contacted by Monclova Township Zoning Inspector about Todd Drew, 5430 Whitehouse-Spencer Road, who has six (6) head of cattle on his property. He has less than five (5) acres.
- 4) There was some discussion concerning the placement of Blystone Ditch on the new floodplain maps. There will be a meeting on April 27th at T.M.A.C.O.G. headquarters beginning at 1:00 p.m.
- 5) Reports are surfacing that the contract for this portion of the US 24 bypass have been let to Mosser Construction. Trustees are firm in enforcing the seventeen (17) foot depth of the borrow pits with a 3:1 side slope.
- 6) Cramer Landscape, 8901 Neowash Road, is apparently going out of business. This should take care of the hugh mulch pile that is close to US 24.
- 7) There are blighting concerns at Mark Strayer's, 10010 South River Road.
- 8) Blighting conditions on Guyton's property, 9535 Neowash Road.
- 9) Lou Leasor's property at 10020 Hertzfeld Road has blighting conditions.
- 10) Terry Strayer's property at 11236 Neapolis-Waterville Road needs a follow-up but seems to be in good shape.
- 11) Richard Lutz's property at 9830 South River Road has a report of blighting.
- 12) The Betty Schultz property on Dutch Road has reports of semi/tanker storage and repairs.

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RECORD OF PROCEEDINGS

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Minutes of Waterville Township Trustees'

Meeting

DIRECTY BROTHERS, PURCHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on April 27, 2009

Continued:

A discussion followed as to what policy the Trustees wanted to follow in regard to zoning violations - Proactive or reactive. They agreed not to wait until someone complained. Each trustee was to bring their top five (5) list to the next meeting.

SOLICITOR:

- 1) Fiscal Officer Kay Robertson had requested Solicitor Walt Celley get a better list of the properties that have been annexed to the Village of Waterville before she requests the Auditor's office for the amount paid in 2008 in order to bill the village. The list she is working off of is incomplete.
2) The Waterville Township Zoning Commission has asked the trustees to look into forming an architectural review board once the land use plan updates are passed. There is no easy way to find people to be on such a board. Once standards and procedures are adopted you can either appoint a review board or you can ask the zoning inspector and the zoning commission to administer them. The Village of Waterville has a review board and Whitehouse might have one also. Chairman Brett Warner will contact them.
3) There have been legislative changes to the O.R.C.519.12(H) which required the vote of the trustees should be unanimous to change a zoning commission's recommendation - now it requires a majority vote. Solicitor Celley is suggesting Section 15.2.9 of the Waterville Township Zoning Resolution be amended to reflect the O.R.C. change. This request will be submitted to the zoning commission.
4) In order to get the JEDD process rolling with the Village of Whitehouse, Solicitor Celley suggest we rezone the township property on Noward Road from "A" Agricultural to "C-2" Commercial:

A. Leslie Disher made a motion to request a zoning change for the township owned property on Noward Road from "A" Agricultural to "C-2" Commercial. Seconded by Kyle J. Hertzfeld.

Motion Carried.

BOARD CHAIRMAN:

- 1) The newsletters are in the mail!
2) Chairman Brett Warner plans to attend a "Breakfast on Aging."
3) Recently Chairman Warner met with the residents of Coventry Glen. It is rumored the builder is in bankruptcy so the township cannot address the legal issues. There has got to be a way to work out something. The township paid to mow the entranceway last year and is currently paying for street lighting. Chairman Warner is going to attempt to meet with Shugarman Builders and report next meeting.

TRUSTEES:

Les Disher: Trustee Disher reports that the Village of Waterville is handling the contributions for the mural on the US 24 bypass bridge. The township voted to contribute \$150.00.

Les Disher: Trustee Disher stated he had a request for the Township to be a part of the "Relay for Life" event:

Brett T. Warner made a motion to participate in the Anthony Wayne Area Relay for Life. Seconded by A. Leslie Disher.

Motion Carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, Brett T. Warner made a motion to adjourn. Seconded by Kyle J. Hertzfeld.

Motion Carried.

Adjourned at 8:54 p.m.

Attest: Kay Ann Robertson

Trustees: A. Leslie Disher, Kyle J. Hertzfeld, Brett T. Warner