

Held at 7:30 p.m. at the Waterville Township Hall on June 25, 2008

ROLL CALL:

Chairman A. Leslie Disher - Present
 Vice-Chairman Kyle J. Hertzfeld - Present
 Trustee Brett T. Warner - Present

OFFICIALS:

Assistant Road and Cemetery Supt. Dennis H. Meyers - Present
 Police Chief Kathleen M. Hartle - Present
 Zoning Inspector Eric H. Gay - Present
 Solicitor Walter J. Celley - Present
 Fiscal Officer Kay Ann Robertson - Present

GUESTS:

Tamara J. Urbas, 5845 Berkey-Southern Road, Whitehouse, Ohio
 Anton J. Urbas, 5845 Berkey-Southern Road, Whitehouse, Ohio
 Julie Tippie, 2342 North Wilkins Road, Swanton, Ohio
 Dennis Tippie, 2342 North Wilkins Road, Swanton, Ohio
 Karen Berger & sons, Reporter for "The Mirror", Maumee, Ohio

PLEDGE OF ALLEGIANCE:

Chairman A. Leslie Disher called the meeting to order at 7:30 p.m. All those who were present were asked to join Chairman Leslie Disher in reciting the Pledge of Allegiance. Roll was called and all three trustees were present.

AGENDA:

The Agenda had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman A. Leslie Disher:

Brett T. Warner made a motion to approve The Agenda for the June 25th meeting to include two (2) items under Old Business: a) Railroad tracks on Hertzfeld Road; and, b) Horses @ Randy Millers on North River Road; and as it had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman Leslie Disher. Seconded by **A. Leslie Disher**. Motion Carried.

MINUTES:

The minutes for the June 11 meeting had been prepared by Fiscal Officer Kay Ann Robertson and sent to each trustee prior to the meeting:

Kyle J. Hertzfeld made a motion to dispense with the reading of the minutes of the June 11th meeting and to approve the minutes with no additions or corrections. Seconded by **Brett T. Warner**. Motion Carried.

RECEIPTS:

104-08 - Jonathan Hufham - Permit #2008-19 & 20 - Shed and fence	\$	150.00
105-08 - Robert D. Blair - Permit #2008-21 - Pole barn		100.00
106-08 - Randy Franklin - Permit #2008-22 - Above-ground pool		100.00
107-08 - American Fence/Steve Zielinski - Permit #2008-23 - Fence		50.00
108-08 - Sujkowski Funeral Home - Fruchey opening - Wakeman Cemetery		400.00
109-08 - Lucas County Auditor - 2008 HB 66 Personal property tax		10,462.00

WARRANTS:

	Total \$	11,262.00
#31355 - Joseph R. Bublick - 2nd quarter zoning comp	\$	442.75
#31356 - Jonathan D. Burkett - Police wages		488.00
#31357 - A. Leslie Disher - June trustee salary		799.14
#31358 - Eric H. Gay - June zoning salary		812.75
#31359 - Kathleen M. Hartle - Police wages		1,437.11
#31360 - Russell E. Heger - Police wages		309.77
#31361 - Kyle J. Hertzfeld - June trustee salary		764.70
#31362 - Harry R. Kellett III - Police wages		816.42
#31363 - David L. Krego - Police wages		1,041.85
#31364 - Kenneth M. Kristoff - Police wages		73.28
#31365 - Richard A. Ludwig - Supt. wages		942.54
#31366 - Dennis H. Meyer - Road labor		470.87
#31367 - Brian A. Petrell - Cemetery labor		277.63
#31368 - Kay Ann Robertson - Fiscal officer salary and zoning wages		840.70
#31369 - B. Eric Varner - Police wages		1,103.44
#31370 - Michelle L. Vollmar - Police wages		286.50
#31371 - Brett T. Warner - June trustee salary		750.19

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#31372 - Fifth Third Bank of NW Ohio - June withholding deposit	\$ 3,177.60
#31373 - Treasurer of State of Ohio - June payroll tax	665.41
#31374 - Delta Dental Plan of Ohio - July dental insurance	254.80
#31375 - Waterville Commissioner of Taxation - 2nd qtr payroll tax	339.23
#31376 - Whitehouse Commissioner of Taxation - 2nd qtr payroll tax	64.91
#31377 - Toledo Commissioner of Taxation - 2nd qtr payroll tax	421.41
#31378 - Maumee Commissioner of Taxation - 2nd qtr payroll tax	20.10
#31379 - Kay Ann Robertson - June medicare premium reimbursement	96.40
#31380 - Russell L. Robertson - June medicare premium reimbursement	96.40
#31381 - Time Warner Cable - June highspeed internet	51.95
#31382 - Ohio Twp. Assn. Risk Mgmt. Authority - 2008 insurance pkg.	11,591.00
#31383 - Lisa L. Cole - Clean hall and police station	40.00
#31384 - Embarq - June phone payment	66.68
#31385 - Toledo Edison - June electric	136.87
#31386 - The Mirror - Pfaff variance notice	96.00
#31387 - Sandra L. Ludwig - June medicare premium reimbursement	96.40
#31388 - Anthony Wayne Board of Education - May gasoline	2,751.37
#31389 - Mc Cabe Outdoor Power - Belt for mower	93.77
#31390 - Fondessy Enterprises, Inc. - June trash and recycling	3,767.50
#31391 - Hanifan-Obenauf-Robinson, Inc. - July police station rent	925.00
#31392 - Signature Graphics - Lettering for new police vehicle	375.00
#31393 - Embarq - June police phone	167.38
#31394 - Fifth Third Bank - June charge purchases	501.37
#31395 - Superior Uniform Sales - Burkett name tag	11.75
#31396 - Village of Waterville - 2nd half fire contract	41,666.00
#31397 - Village of Whitehouse - 2nd half fire contract	25,750.00

Total \$ 104,881.94

Brett T. Warner made a motion to pay the warrants that had been prepared by the Fiscal Officer Kay Ann Robertson and presented for payment. Seconded by **Leslie Disher**.

Motion Carried.

PUBLIC COMMENTS:

Dennis Tippie: Swanton Township Trustee Dennis Tippie is Waterville Township's representative to the Lucas County Improvement Corporation (L.C.I.C.) and was present to report on their meeting last week. The seeds that were planted by former L.C.I.C. Director Shawn Ferguson are now bearing fruit. Over 260 new jobs have been created and many millions of dollars in businesses have been added to the area. There is still talk about the composition of the L.C.I.C. board. Currently, the entities contributing the most cash have the highest number of seats at the table. Sylvania has not paid their dues because the City of Toledo has not paid theirs and they have the most seats. There is talk that if they do not pay their dues then they should forfeit seats at the table. Another item brought up was a spot for a recycling site in the area. Latest site mentioned was a spot near the airport.

PUBLIC HEARING - LIAL RENEWAL CENTER AMENDMENT - Z22-C60:

Chairman A. Leslie Disher opened the public hearing advertised in "The Mirror" for this date and time. The purpose of the hearing was a petition by the Sisters of Notre Dame for an Amendment to the Special Use Permit for an addition to the Lial Renewal Center for a site at 5908 Davis Road, south of Obee Road, in the Township of Waterville. A special use permit for a private school and residential facilities was recommended for approval by the Lucas County Plan Commission on 10/7/71 and approved by the Waterville Township Trustees on 12/6/71:

STAFF ANALYSIS:

The request is for an amendment to the special use permit for the Lial Renewal Center on the 44.5-acre site located at 5908 Davis Road, south of Obee Road, in Waterville Township. The applicant, the Sisters of Notre Dame, use the Renewal Center as a retreat center that provides sleeping quarters, indoor and outdoor spaces for reflection.

The applicant is asking to construct a west and south wing to the Renewal Center for three additional sleeping quarters, multipurpose room, chapel, a small kitchen, an administrative office and public restrooms. The addition will be

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constructed of materials compatible with the existing architecture to include landscaping and rain gardens for drainage. On the grounds, a walking path will be constructed and ADA accessible.

The entrance drive will be widened to allow for two-way traffic where the current access has two one-way drives. The existing driveway loop west of the building will be removed. Currently, the parking lot has 26 spaces where the reconfigured parking lot will provide six additional parking spaces with two handicap parking spaces.

PLAN COMMISSION RECOMMENDATION:

The Lucas County Planning Commission recommends an approval of the amendment to the Special Use Permit to the Waterville Township Zoning Commission and Township Trustees subject to the following twenty-nine (29) conditions:

The conditions are listed by agency of origin. Applicants are encouraged to contact each of the agencies to address compliance with their conditions.

Whitehouse Fire Department:

1. All drives must be 20 feet wide to accommodate our ariel truck.
2. Paved or strong base gravel path to backside of structure (west side).
3. Hydrant needed at back or west of structure.
4. Check with Lucas County Building on need for sprinklers.
5. Check with Lucas County Building on occupancy class, could be mixed use.

Lucas County Engineer:

6. Improvement plans for the parcel indicating proposed site grading, drainage, paving and utilities shall be submitted to the Lucas County Engineer for review and approval.
7. Submit storm drainage calculations for review and approval. An internal drainage system with storm water detention to limit peak discharges to "undeveloped" conditions may be required.
8. The proposed access to Davis Road shall follow the requirements of the Lucas County Access Management Regulations. An access permit application shall be submitted to the Lucas County Engineer's Office for review and approval.
9. The proposed driveway shall slope away from the Davis Road pavement. Minimum radii of 25 feet required.
10. Include the following notes on the plan:
 - a. The approved site grading and drainage may not be changed without the authorization of the Lucas County Engineer's Office.
 - b. A permit is required from the Lucas County Engineer's Office for work within the public right-of-way on Davis Road.
 - c. A site grading inspection permit shall be obtained by the developer, or his representative, a minimum of five (5) working days prior to final grading construction work. Applications for said permit may be obtained at the Office of the Lucas County Engineer or the County Building Regulations Department.
11. Include the following additional information on the plan:
 - a. Developer's telephone number.
 - b. Plan approval signature and date by the Developer.
 - c. Building size in square feet; number of parking spaces required & provided.
 - d. Names of abutting property owners and abutting zoning.
 - e. Bench mark information-survey should be referenced to a County Bench Mark.
 - f. Pavement width and right-of-way width on abutting public roads.
 - g. Zoning classification.

Comments for Sheet SD 4.0 Site Grading Plan:

12. Manhole No. 1 - **W & S invert = 95.08.**
13. At the end of the 8" PVC outfall, specify size and type of riprap (typ.).
14. List and show 100-year flood elevations for Swan Creek.

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15. A permit from the Lucas County Building Regulations Department is required for any work within the 100-year floodplain.

16. A site plan review fee of \$155.00 shall be remitted to the Lucas County Engineer's Office prior to final plan approval.

17. One set of revised plans addressing the previous items shall be forwarded to the Lucas County Engineer's Office for final review. Upon approval nine (9) sets of plans should be provided to our office prior to issuance of zoning and building permits.

Lucas County Sanitary Engineer:

18. Water service is available as shown on Davis Road via W-1431-12". This water main shall be shown and identified on the plans. The assessment related to on this property has been paid.

19. Water service shall be installed at time of construction per City of Toledo-Division of Water requirements. Water service shall be shown on the plans.

20. Fittings for the proposed water main shall be identified.

21. All crossings of sanitary or storm sewer by the proposed water main shall maintain a minimum of 18 inches of vertical clearance. This shall be noted at all crossings.

22. This site is also subject to the review of both the local fire department and the City of Toledo-Division of Water.

23. All plans shall be signed and stamped by an engineer registered in the State of Ohio.

Plan Commission Staff:

24. A landscape plan was submitted but did not extend to the parking lot. A revised landscape plan must be submitted for the parking lot abutting the Renewal Center per Section 10.4.5 of the Waterville Township Zoning Resolution.

25. The entrance sign detail must be submitted to the Waterville Township Zoning Inspector for review and sign permit per section 11.7 of the Waterville Township Zoning Resolution.

26. If exterior lighting shall be installed for the grounds or parking lot, a "lighting plan" must be submitted to the Waterville Township Zoning Inspector for review.

27. The approximate gross floor space of the building is 8,632 feet and requires 29 spaces with two additional handicap parking spaces for a total of 31 spaces. Wheel stops are required for the parking spaces per Section 8.8.2 of the Waterville Township Zoning Resolution.

28. A site plan review fee of \$100.00 shall be remitted to the Toledo-Lucas County Plan Commission Office prior to final site plan approval.

29. No permits shall be issued until arrangements satisfactory to the Waterville Township Zoning Inspector have been made for compliance with the conditions as set forth above.

Lucas County Building Regulations:

No flood plain encroachments shown.

COMMENTS:

Zoning Chairman George Cole and Zoning Inspector Eric Gay had attended the hearing held by the Lucas County Plan Commission and The Collaborative representative had no problem with the twenty-nine (29) conditions. It was mentioned that the Lial Renewal Center had been damaged by the sprinkler system and the renovation and additions were the result.

A. Leslie Disher made a motion to approve the amendment to the Sisters of Notre Dame special use permit for additions/renovations to the Lial Renewal Center for a site at 5908 Davis Road, south of obee Road in Waterville Township. Approval subject to the twenty-nine (29) conditions listed above. Seconded by Brett T. Warner.

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Continued:

SPECIAL PRESENTATION:

None.

OLD BUSINESS:

1) Still looking into a contractor to make repairs/addition to the township hall. We have to keep in mind that it is a historical building. It would be nice to add a 10' x 30' extention to the back of the building. This would allow for a bathroom and a storage room.

2) Ron Meyer, Lucas County Engineer's Office was contacted about the railroad tracks on Hertzfeld Road. He had no idea they were as bad as they were. This is the worst he has seen. He is contacting the railroad, the county prosecutor and he will put pressure on to get the job done. Worst case - the road will have to be closed.

3) Zoning Inspector Eric Gay and Trustee Chairman Les Disher have a meeting set up with the health department to see what can be done with the horse situation at Randy Miller's on North River Road.

NEW BUSINESS:

None.

FISCAL OFFICER - CORRESPONDENCE:

1) From the Whitehouse Elementary School, a notice of how the township's name would appear on the permanent sign for their new playground.

2) From Statewide Ford, Van Wert, Ohio, the title to the new police vehicle the township had taken delivery on.

3) From Time Warner Cable, a notice that they are separating from Time Warner, Inc. as of May 21, 2008. They also stated that nothing as far as the operation is concerned will change.

4) From the Frank Gates Service Company/Attenta, a notice that they have changed their name to Avizent. Also The Frank Gates Service Company has not changed its legal name or federal tax ID number. Frank Gates handles the township's workers compensation issues.

5) From the Ohio Township Assosiation Risk Management Authority (O.T.A.R.M.A.), a notice that they have extended the offer of **FREE** online training courses to all OTARMA members. For the remainder of the year, each member will be able to take two online training courses free.

6) From the Village of Waterville, annual documentation for their water quality.

7) From the Ohio Department of Public Safety Bureau of Motor Vehicles, the May License Tax Statistics Report. Also from the Bureau, the May Permissive Tax Computation Report. Due the township is the sum of \$354.75.

8) The Ohio Public Employees Retirement System has approved the following local contribution rates for 2009:

The 2009 **employee** retirement contribution rates are as follows:

Local	10.00%	(Same as 2008)
Public Safety	10.10%	(Same as 2008)
Law Enforcement	10.10%	(Same as 2008)

The 2008 **employer** retirement contribution rates are as follows:

Local	14.00%	(Same as 2008)
Public Safety	17.63%	(Up from 17.40% in 2008)
Law Enforcement	17.63%	(Up from 17.40% in 2008)

POLICE:

1) No news on the Ford Explorer that was ordered. The Village of Whitehouse has not received theirs either. It is rumored that one of Ford's suppliers are on strike.

2) Whitehouse Police Chief Kaplan has asked the township police to help keep an eye on the Black Swamp Motorcycle establishment. Residents are becoming upset

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Continued:

now that warmer weather is here and there is more motorcycle activity. Trustee Brett Warner mentioned that usually when they have motorcycle rallies they hire police officers to handle it. The township does have a noise ordinance, but getting the equipment to monitor the noise may be a problem.

ROAD AND CEMETERY:

- 1) They are still working on estimates to repair the potholes.
- 2) Fondessy did drop off extra containers for the recycling. They will be kept at the garage.
- 3) The cemetery workers have taken down two (2) trees so far in Wakeman Cemetery.

ZONING:

- 1) Twenty-three (23) permits to date.
- 2) Inspector Eric Gay and Zoning Chairman George Cole met recently to discuss language for an amendment to the township zoning resolution regarding borrow pits. Planner Molly Maguire does not have time for the township, she is too busy working on the Toledo side.
- 3) Solicitor Walt Celley and Planner Molly Maguire are working on language for livestock in a residential area. While the Miller (horses) problem would be grandfathered, it might help someone else.
- 4) The zoning inspector and zoning chairman went on a tour of the township. The township is in really good shape. Coventry Glen needs to be mowed again but no word on the status of the developer.
- 5) Inspector Eric Gay had taken pictures of the junk vehicles at Terry Strayer's on Neapolis-Waterville Road. One letter had been sent and Mr. Strayer had called back but no vehicles had been removed. Another letter will be sent.
- 6) A Paul Meyer is supposed to be purchasing the house on Neapolis-Waterville Road where Finzel Road deadends. There has been a problem with piles of rubbish on the porch. This should be taken care of with the sale of the house.
- 7) Inspector Gay reported on the Appeals Board hearing on the Miller horses on North River Road. Solicitor Walt Celley made a fine presentation on why the appeal should be turned down. When the section that the Miller horses were cited under was written, the language was taken almost word for word out of the Ohio Revised Code. Inspector Gay really feels sorry for the neighbors. Not only are the horses getting out on occasion, but the smell is horrible and they are dumping the manure on the neighbor's property to the west. The appeals board granted the appeal. They were hung up on the 10-acre parcel across the street and felt that constituted not meeting the 15 adjoining or abutting properties for that section to apply.

SOLICITOR:

- 1) Solicitor Walt Celley will followup on the special use permit application for the MetroParks on Schadel Road (Blue Creek). They seem to be dragging their heels. He will send another letter.
- 2) A followup with Whitehouse Fire Inspector Josh Hartbarger regarding building inspections has been done. The problem is originating at the county level. The solicitor will continue to work on the problem.
- 3) Coventry Glen continues to be an eyesore and the township does have options. We could go over and mow the weeds and put it on the tax duplicate, but that does not finish the entranceway and dig the pond deeper. One of the zoning commission members read in a trade paper that the unplatted balance of the property had been sold. Chairman Les Disher states he would try to catch someone at the sales trailer and see what is going on.

BOARD CHAIRMAN:

- 1) Solicitor Walt Celley and Chairman Les Disher continue to meet with the Village of Whitehouse in regards to joint economic development districts.

TRUSTEES:

None.

EXECUTIVE SESSION:

None.

continued.....

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on June 25, 2008

Continued:

There being no further business, **Kyle J. Hertzfeld** made a motion to adjourn.

Seconded by **Brett T. Warner.**

Motion Carried.

Adjourned at 8:17 p.m.

Attest: Kay Ann Robertson

Trustees: [Signature]
[Signature]
[Signature]